CIO Council Minutes
January 31, 2008
1:00 p.m. – 3:00 p.m.
Judicial Branch Building
First Floor West Conference Room 165

Welcome and Introductions   **Rick Hindman**

NOREX Introduction   **Joe Reger**
- NOREX is a peer-to-peer association with 1400 member companies. NOREX serves as an information conduit. The State of Iowa has a current enterprise agreement with them for services. On February 18-19, NOREX representative Joe Cairl will be in Des Moines to work with agency IT folks.
- The enterprise agreement allows unlimited access to services. Submission of documents is purely voluntary. They would like to have a member profile for each agency.
- Documents available through NOREX are primarily tactical and deal with business practices.
- NOREX staff are available to assist through member care.
- They provide Tele-Forums as well as Facilitated Forums at locations across the country.

ICN Updates   **Phil Groner**
- ICN will be offering a new service – IP video conferencing – through Applied Global Technologies (AGT). The target roll out date is July 1. There are some issues to work out between now and July 1. ICN system development engineers may visit with the agencies between now and implementation.
    - Managed service offers interoperability between disparate systems
    - Perfect Meeting will allow desktop-to-desktop or desktop-to-group conferencing. It is Windows and Apple compatible and can be used instead of Web conferencing.
    - ICN will add an administrative fee of $1 to $4 per subscription. Services will be billed on the ICN bill.
- Future fiber update on complex. ICN may be seeking funding for a physical redundant system to be completed by FY10.

ITE Messaging Update   **Matt Behrens & Darwin TenHaken**
- ITE is updating to Exchange 2007. There will be a technical meeting on Monday, February 4, to discuss aspects of the upgrade with technical staff from agencies.
- The goals are for the enterprise system to be ready for Exchange 2007 with the least impact to others not upgrading at this time.
- There is no upgrade path from Exchange 2003 – it requires a new install on the servers. Server hardware must be 64-bit. It will be installed on Windows Server 2003.
- Mail clients from Outlook 97 to Outlook 2007 can be used with Exchange 2007.
- Active Directory schema update for this upgrade is planned for February 29, 2008. Exchange 2007 servers will be brought up in mid-March with Microsoft representatives on site. Mailbox servers will be updated after system servers are in place.
- The vaulting piece is done and works in testing.

ITE SharePoint Strategy   **Matt Behrens**
- ITE has met with Microsoft regarding a shared SharePoint environment for document management. The team may have a report to John Gillispie by the end of February.

Electronic Records Management   **Matt Behrens**
- Question about electronic records management was referred to Tom Shepherd who was not at the meeting.

Sophos Server Updates   **Darwin TenHaken**
- Sophos Server Updates will be coming soon.

ISO / Security Sub-committee Updates   **Alison Radl**
- Send comments about the proposed standards to Alison by the end of next week (February 8).
- Mobile devices standard applies to all Blackberries.
- Risk assessments will be updated this spring. ISO staff will work with agencies to see what has changed since the assessment last year. The plan is to have these completed by May.
- Security video – the security committee is working on it and may be looking for talent for the video.
- There is a new video available from NASCIO regarding security.
- There is no update on encryption at this time.
- Rich Jacobs recommends reviewing IRS Publication 1075 for information about IRS security standards.

Iowa Interactive   **Tracy Smith**
- Tracy Smith is the new general manager of Iowa Interactive.
- They do Web site design, static or not. They do application development and assist in requirements gathering. There is no charge for development.
- Because they are working in other states, they may have ideas that can help agencies accomplish their mission.
- She will be happy to meet with agencies to talk about what they can offer.
- There is a new process in place for timely, quality work.
- Dynamic site with revenue aspects are paid for with transaction fees.
- ITE approves all projects and the service level agreement is between ITE and the agency.
- Iowa Interactive is using new content management tools.
- The Iowa.Gov web site is being re-designed. They are working with state public information officers.

JCIO / TGB Updates   **Hindman and others**
- TGB themes
    - Three of the TGB themes are being focused on: information security, portfolio management, and disaster recovery/business continuity.
    - Document management, GIS, and Storage will have theme papers completed within 90 days.
    - Messaging, wireless, and data warehouse are next for consideration.
    - SOA, A&A, software procurement, hardware procurement, credit cards, and help desk are on-going.
- Document management (Kevin VandeWall): results of the survey will be ready for posting soon.
- Portfolio management (Rich Jacobs): RFP for portfolio management will be out soon.
- Staff augmentation (Dale Anthony): Staff augmentation RFPs currently have to go to the TGB if more than $50,000. Work is being done on a change to that.

- Business continuity (Rick Hindman): Jay Babel will be giving an update on LDRPS for the JCIOs on February 7. If you have questions for that meeting, send them to Rick.

Roundtable Discussion   **All**
- DNR has information and experience to share with other agencies in case of security breach.
- E-filing is available for taxes. Looking for 1 million returns to be e-filed this year.
- ITE is exploring tools for pattern matching in email or attachments to look for patterns like credit card numbers or social security numbers.
- IDR has re-written a number of procedural processes that will be sent out to employees, with awareness documents to be returned and kept on file.

Adjourn at 3 pm

CIOs Attending

Last Name	First Name	Agency
Anderson	Jim	Ed
Anthony	Dale	Public Health
Espeland	Barb	DOT
Frederick	Leon	Public Safety
Hein	Ron	Ag
Jacobs	Richard	Revenue
Logan	Verne	DOM
McLaughlin	Timothy	DIA
Munson	Margaret	IUB
Murphy	Larry	Judicial
Roeder-Grubb	Laura	Human Rights
Schwartz	Leon	IPERS
VandeWall	Kevin	Corrections

Others Attending

Last Name	First Name	Agency
Behrens	Matt	DAS
Radl	Allison	DAS
Smith	Tracy	Iowa Interactive
TenHaken	Darwin	DAS